



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY
TVET COLLEGE

REQUEST FOR QUOTATION: MODERATION OF NATIONAL CERTIFICATE
(FURNITURE MAKING WOOD)

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest declaration forms (SBD 4, 8 and 9), see attached on college website
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Valid Tax Clearance Certificate
- Updated CSD full report
- Company Registration
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as per specification
- All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date 25 May 2023 at 12:00 Pm. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

Enquiries: Ms Thembakazi Mati

043 704 9280 / 043 704 9241



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BUFFALO CITY
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Enquiries: Mr O.Jwente, Email: Ojwente@bccollege.co.za, Tel: 0437224949

**RE: REQUEST QUOTATION FOR MODERATION OF NATIONAL CERTIFICATE: FURNITURE MAKING:
WOOD – NQF LEVEL 2 – SAQA ID NO. 49091**

Requirement:

- To moderate Furniture Making Level 2 Qualification, SAQA ID no: 49091
- Moderate 25% of the POEs which is only 4 POEs as the learner POEs are 16 in total
- Moderator to have National Certificate: Furniture Making Level 3 / NC: Carpentry Level 3
- Valid registration letter as a Moderator with FP&M SETA
- Subject matter expert and expertise in the furniture industry
- 3 years of experience in doing moderation of qualification or learning programmes
- Submit Scope of work or previous work experience / CV in this area with referrals

Competencies of Moderator

- Moderate 4 Portfolios for Furniture Making Qualification
- To close gaps that might have been left during assessment
- Confirm if assessment done has met assessment principles
- Ensure that summative assessment has been marked by the Assessor
- Make a ruling of the competency or non-competency of the learners
- Submit moderation report to the Coordinator so that external verification can be applied for

O. Jwente
Procurement clerk

04/04/2023
Date

S. Ding
Programme Enrichment Officer

04/04/2023
Date

E. Jikwana
Acting Assistant director: SCM

25/04/2023
Date